

Check out our new [Artist Resources Web Page!](#)
Your One Stop Shop for all your logistics.

Heather Schold, Festival Director - 401.339.5982

BOOTH REQUIREMENTS

Exhibitors will provide their own booth setups and should be prepared for inclement weather.

Tents must be white.

1. Displays must be sturdy, professional and tasteful.
 - Tables must be covered on all four sides to the ground.
 - Boxes and other materials must be stored out of sight.
 - Booths shall not exceed standard booth height or 10' x 10' ground dimensions*. (Any booth found to exceed these dimensions will be subject to relocation at the discretion of the WAF staff.)
 - Single tents over 120' square feet*: artist must contact North Kingstown Planning Dept for special permit (fee) and notify the WAA Festival Director.
 - Booths must meet fire safety codes*. Exhibitors must be prepared to show documentation (from manufacturer) thereof to Fire Officials upon request.
 - For Emergency Purposes, your Booth Number must be displayed clearly on the upper left hand side of the front of your booth, per the North Kingstown Fire Marshall (this will be placed on your tent by a volunteer & collected at the end of the event).
 - **YOU CANNOT USE STAKES IN THE GROUND TO SECURE YOUR TENT**; you must use weights/sandbags to secure your booth in place. Artists who stake booths that damage the field's sprinkler system may incur a fee from the Town of North Kingstown. Please let us know if you plan to use water weights and need access to a spigot.
2. Only mediums which have been approved through the festival jury process may be displayed. If an artist has multiple mediums or changes their medium, the artist must be juried in for each medium. Festival staff will ask exhibitors to remove non-juried mediums.
3. No commercial prints, multiple prints, multiple cast (or "buy-sell") objects. Please leave any licensed character art at home.
4. All reproductions must be signed and numbered editions of less than 300 and ONLY placed within ONE browse bin or box.
5. Photographs must be produced with archival ink on archival paper, signed and numbered to a maximum of 300 limited edition prints.
6. All 2-dimensional, hanging works must be framed or gallery wrapped.

7. Non-compliance with requirements 1-7 will be grounds for dismissal from the current festival and subject to censure in future festival participation.
8. All booths will be attended by the artist. No agents permitted. Festival staff personnel will be available to booth-sit for exhibitors for brief times, as needed.
9. Artists exhibiting at the festival are responsible to carry their own insurance for their artwork, personal belongings and booth. The WAA is not liable for damages, losses or theft during the festival.
10. A Rhode Island Retail Sales (Tax) Permit is required to be on display.
11. Exhibitors will maintain a clean booth and orderly surrounding area during the festival and leave the area clean at the end of the festival.

**indicates conditions set by the North Kingstown Fire Dept. for issuing of 2024 WAF permit.*

GENERAL FESTIVAL INFORMATION

- The Wickford Art Festival is an outdoor art festival. **The show goes on — rain or shine!**
- There is full overnight security on Friday and Saturday, NKPD will also be driving through the park throughout the night.
- Electricity to booths is not available.
- Propane tanks, generators and other flammable materials are prohibited.
- The Wickford Art Festival is an alcohol and drug free event.
- Portable restrooms only are available to artists and the public.
- Weather may be hot and humid. For their safety, we advise leaving companion animals at home.

WHAT TO EXPECT/PLAN FOR

- Free bottled water will be available/passed out by volunteers as needed - but please make sure you bring your own refillable water bottles and STAY HYDRATED!
- Food trucks and community booth selling snacks and drinks will be onsite, but please bring your own snacks & food to keep yourself sustained for the day!
- [PRE ORDER LUNCH & DELIVERY FROM FIRST BAPTIST CHURCH](#)
- [Volunteers available to booth sit if needed to use the restroom/ get food/assist with moving sold artwork to the curbside pickup area.](#)
- **Festival t-shirts, posters & more will be available for purchase Friday at load in and throughout the weekend**
- Light refreshments will be available on Friday at load in
- Volunteers will also be on hand to help with any medical emergencies, first responders will be on site throughout the event
- COLLEGE HUNKS will be available to hire out load in labor. Deadline is June 29th for orders.) [COLLEGE HUNK PRE-PURCHAS LOAD-IN LABOR OPPORTUNITY](#)