

## **Registration, Refund and Photo Policy**

## **Registration and Refund Policy**

Registration can by done by phone, mail or online at www.wickfordart.org. Registration and class enrollment is not complete until payment is received in full.

A \$25 non-refundable registration fee is included in the class tuition. Student cancellation must be at least 10 days before the start of a class for a refund, less the \$25 fee. Prior to the start of the class, students will receive a confirmation email of their registration.

WAA does also offer Gift Certificates in lieu of a refund. The certificate will be issued in the FULL amount of the class amount and must be used within a 6 month period from the day of issue. The certificate will be mailed to you.

Class sizes are limited and enrollment is on a first come, first received basis. If the maximum class size is reached, your name and contact information will be added to a wait list.

WAA may find it necessary to cancel a class due to low enrollment. Should this occur, registered students would be notified and refunded the FULL course fee.

WAA does not prorate class fees for classes you will not be able to attend or those you miss once the class has begun.

Refunds and gift certificates cannot be issued once a class has started.

## **Photo policy**

WAA takes photographs of classes, openings and other events at the gallery. These photos are used for marketing purposes in print media and social media. If you would prefer not to have your work or yourself photographed, please speak to someone on our staff.