

# 58<sup>th</sup> WICKFORD ART FESTIVAL

~ the #1 ranked fine arts festival in New England ~

## JULY 11th & 12th, 2020

Saturday 10 am – 6 pm and Sunday 10 am – 5 pm

### FESTIVAL APPLICATION & INSTRUCTIONS

APPLICATION DEADLINE: MUST BE RECEIVED BY APRIL 1, 2020



Wickford Art Association  
36 Beach Street Wickford, Rhode Island 02852  
[www.wickfordart.org](http://www.wickfordart.org)

The Wickford Art Association (WAA) – Producer of the Wickford Art Festival since 1962 – is a 501c3 non-profit group of more than 400 artists and individuals who are passionate about fine art.

This annual event supports the Wickford Art Association's Scholarship Program which benefits talented public high school seniors furthering their studies in art as well as other WAA programs and exhibits.

The Festival receives enthusiastic support from area businesses, arts organizations, civic groups, individuals and the Town of North Kingstown.

*"The Wickford Art Festival is held in historic Wickford Village, in North Kingstown, RI. The village is noted for its fine shops, historic homes and waterfront beauty."*

– Sunshine Artist



#### TYPES OF WORK ACCEPTED:

Fine art including: painting, drawing, mixed media, hand-pulled prints, photography and three dimensional, non-functional sculpture. Numbered and signed reproductions allowed in **ONE** browse bin or box only. Photographers must produce archival quality images with archival ink and archival paper and the majority of work must be signed and numbered. **Applicants please note: All work must be the original work of the exhibiting artist.**

**FUNCTIONAL ART IS NOT ACCEPTABLE.**

#### NOT ACCEPTED:

**NO** agents allowed. **NO** crafts. **NO** functional art such as notepaper, cards, art supplies, ceramics, jewelry, leather work, crafts, or functional pottery is allowed. Please be respectful of your fellow exhibitors who abide by these guidelines. In an effort to maintain the high quality of fine artwork at the festival, we will be actively checking booths both days. You will be asked to remove any artwork, prints, excess browse bins, etc, that does not meet the show specifications.

• APPLICATION MUST BE MUST BE RECEIVED BY APRIL 1, 2020 •

# 2020 WICKFORD ART FESTIVAL APPLICATIONS MUST BE RECEIVED BY APRIL 1, 2020

## Wickford Art Festival Reviews:

Sunshine Artist Magazine – *“Ranked best fine art show in New England, #7 in U.S.A”*

Providence Journal – *“Finest collection of artists found anywhere on the east coast.”*

State of Rhode Island – *“Ranked #7 statewide for tourist attendance.”*

Harris Poll – *“Placed in their “top 100 shows in the country!”*

USA Today – *“A must-see show in a charming village.”*

**For more information on lodging, restaurants, traveling to and from the Festival, contact:**

- North Kingstown Chamber of Commerce • 401-295-5566 • [www.northkingstown.com](http://www.northkingstown.com)
- South County Tourism Council • 401-789-4422 • [www.southcountyrri.com](http://www.southcountyrri.com)
- Host An Artist Program – FREE Lodging • [wickfordhostanartist.org](http://wickfordhostanartist.org)



Wickford Art Association  
36 Beach Street Wickford, Rhode Island 02852

**Wickford Village**, located in the seaside town of North Kingstown, RI, is 30 minutes south of Providence, 20 minutes from Newport and less than 1 hour from CT and MA. The area is serviced by TF Green Airport and Amtrak-PVD.

**GPS coordinates:** 41.565843, -71.444471 for WAA and 41.571312, -71.452456 for the Festival.

**From Providence and north:** Route 95 South to Exit 9 (Route 4 South). Follow for 5 miles to Route 102 South exit, follow to Wickford Village.

**From Connecticut and south:** Route 95 North to RI; exit 5 (Route 102 South, Exeter; this route breaks across RI 3, then continues). Follow 9 miles to Wickford Village.

## CONDITIONS OF ACCEPTANCE

### 1. The Wickford Art Festival is a juried fine art show.

Your work will be juried on originality, workmanship and professional presentation. Jurors also consider total show composition (i.e. number of exhibitors per category.) All work displayed in show should be of the consistent, high caliber as indicated in your initially submitted images for jury.

### 2a. New applicants: (IF YOU DID NOT EXHIBIT LAST YEAR, YOU ARE A NEW APPLICANT.)

Submit 4 digital images (on CD or flash drive): 3 representing your artwork and 1 of your booth set-up. No printed photographs will be accepted. All images will be evaluated for professional presentation, including the booth. Booth fee will be returned if you are not accepted. **NOTE:** Jury fee, flash drives and CD's are not returned. Slides will be returned **unjuried**.

#### CD/flash drive preparation checklist:

- Submit JPEG/JPG image files, sized 1920 pixels wide/high (longest side) at minimum of 72 dpi.
- Each digital image file name **MUST INCLUDE** artist's name and work's title. (ie: GOKeefe\_BlackIris.jpg)
- Label the CD/flash drive with artist name and medium.
- Include a separate printed list with artist's name, image names, description, medium and dimensions of each art work on CD/flash drive.

**2b. Returning artists:** Artists who exhibited last year (2019) are considered "returning artists". If you are a returning artist (and not due for Rejury, see #2c), you are responsible to forward your application with a check for the booth fee only.

**2c. Returning artists who have exhibited for three consecutive years** must be re-juried. Please review 2020 Returning Artists Rejury list online at [www.wickfordart.org](http://www.wickfordart.org) With your application, include a CD or flash drive of 3 images representing your artwork and 1 of your booth (see CD / flash drive preparation). Artists to be re-juried are responsible for a booth fee (\$310 or \$260) and a re-jurying fee (\$35).

**NOTE: Post dated checks will not be accepted.**

**2d. If you did not exhibit in 2019, you are a new applicant.**

**2e. To maintain the integrity of the festival, all artists will be subjected to the same jury process. Acceptance is good for three consecutive years.**

## BOOTH REQUIREMENTS

1. Exhibitors will provide their own booth setups and should be prepared for inclement weather. Tents should be white.
2. Displays must be sturdy, professional and tasteful.
  - a. Tables must be covered on all four sides to the ground.
  - b. Boxes and other materials must be stored out of sight.
  - c. **\*\*Booths shall not exceed standard booth height or 10' x 10' ground dimensions. (Any booth found to exceed these dimensions will be subject to relocation at the discretion of the WAF staff.)**
  - d. **\*\*Single tents over 120' square feet: artist must contact North Kingstown Planning Dept for special permit (fee) and notify WAA Festival Director.**
  - e. **\*\*Booths must meet fire safety codes. Exhibitors will be prepared to show documentation (from manufacturer) thereof to Fire Officials upon request.**
3. **\*Only mediums which have been approved through the festival jury process may be displayed. If an artist has multiple mediums or changes their medium, artist must be juried in for each medium.**
4. **\*No commercial prints, multiple prints, multiple cast (or "buy-sell") objects. NO FUNCTIONAL ART.**
5. **\*ALL REPRODUCTIONS** must be signed and numbered and **ONLY** placed within **ONE** browse bin or box.
6. **\*Photographs must be produced with archival ink on archival paper, signed and numbered.**
7. **\*All 2-dimensional, hanging works must be framed or gallery wrapped.**
8. Non-compliance with requirements 1-7 will be grounds for dismissal from the current show and subject to censure in future Festival participation.
9. All booths will be attended by the artist. No agents permitted. Festival staff personnel will be available to booth-sit for exhibitors for brief times, as needed.
10. Artists exhibiting at the festival are responsible to carry their own insurance for their artwork, personal belongings and booth. The WAA is not liable for damages, losses or theft during the festival.
11. A Rhode Island Retail Sales (Tax) Permit is required: see page 3.
12. Exhibitors will maintain a clean booth and orderly surrounding area during the show and leave the area clean at the end of the show.

\*indicates recent clarifications and revisions in WAF show rules

\*\*indicates conditions set by Fire Dept for issuing of 2020 WAF license

## SET-UP INFORMATION: Register first, then set up

1. Registration is Friday, 3 to 7 p.m. at the WAA gallery and Saturday, 8 to 9:30 a.m. at the information booth (see Program). Artists not registered by 9:30 a.m. on Saturday, may have their space forfeited and assigned to another artist.
2. Booth shells and racks may be set up on Friday after 5 p.m. and Saturday after 7 a.m.
3. Booths will be set up by 10 a.m. Saturday and remain staffed through 6 p.m. on Saturday, and 10 a.m. to 5 p.m. on Sunday. Artists who break down their booths without due cause (i.e. illness or emergency) and notice to Festival staff prior to the show ending time will not be invited to return in subsequent years.
4. Loading and unloading should be conducted with as little disturbance to local traffic and residents as possible. Double parking is prohibited in all areas. Material should be loaded onto a dolly to move it from vehicle to exhibit space. Once the artist's vehicle has been unloaded, the vehicle must be moved to a designated artist parking area (refer to Festival Program Map). There is no on-street parking for the duration of the Festival.

## GENERAL INFORMATION

- The Wickford Art Festival is an outdoor art festival. The show goes on — rain or shine!
- Overnight security is not available: Artists are encouraged to form cooperative watch groups with neighboring artists.
- Electricity to booths is not available. Propane tanks and other flammable materials are prohibited.
- The Wickford Art Festival is an alcohol and drug free event.
- Portable restrooms only are available to artists and the public. See Program map for locations.
- The weather may be hot and humid: we advise leaving your companion animals at home.

### – FEES — POST DATED CHECKS WILL NOT BE ACCEPTED.

**Jury fee:** \$35 for new applicants, artists not exhibiting in previous year and returning artists due to be re-juried.

**Booth fee:** One booth is a 10'x10' space

- Non-members of WAA: Booth fee \$310, Jury fee \$35
- Double Booth – Non-members of WAA: fee \$620, Jury fee \$35
- WAA Artist Member: Booth fee \$260, Jury fee \$35
- Double Booth – WAA Artist Member: fee \$520, Jury fee \$35

### – REFUNDS/CANCELLATIONS

Requests for refunds will be honored up to the April 1st deadline for returning artists and within 2 weeks of notification to WAA and no later than May 1st for new artists. If you must cancel, contact the Wickford Art Association (401-294-6840) AND email the Festival Director at [wickfordartfestival@gmail.com](mailto:wickfordartfestival@gmail.com) as soon as possible.

### – TAX PERMIT

Although original and limited edition artwork is now exempt from sales tax (certain restrictions apply), the state of Rhode Island requires that every artist has a Temporary or Annual Retail Sales Permit.

- Temporary Retail Sales Permits may be purchased onsite at Festival Registration: **bring a separate check for \$10 payable to Rhode Island Division of Taxation.**
- Annual Permits may be purchased online at <https://www.ri.gov/taxation/BAR/> prior to the festival. Rhode Island Certificate of Exemption applications are available here too.
- Wickford Art Association is required to keep a copy of your permit on file. If an artist has an annual permit and a Certificate of Exemption, please submit a current copy with this application or bring a copy to festival registration.
- The Town of North Kingstown requires artist's Date of Birth (requested on festival application).

For artists with a Temporary Sales Permit that has collected taxes, it is mandatory that a separate check payable to the Rhode Island Division of Taxation for tax collections be turned in to the Festival Director by 6:00 PM, Sunday July 13, 2020 at the close of the Festival. See our website for more info on tax permits: [www.wickfordart.org](http://www.wickfordart.org)

## APPLICATIONS MUST BE RECEIVED BY APRIL 1, 2020

### ✓ YOUR CHECKLIST — YOU SHOULD INCLUDE THE FOLLOWING WITH YOUR APPLICATION:

#### BOOTH FEES

- BOOTH FEE (NON-MEMBER - Wickford Art Association): **\$310.00**     DOUBLE BOOTH FEE (NON-MEMBER - WAA): **\$620.00**    Check # \_\_\_\_\_
- BOOTH FEE (CURRENT MEMBER - Wickford Art Association): **\$260.00**     DOUBLE BOOTH FEE (CURRENT MEMBER - WAA): **\$520.00**    Check # \_\_\_\_\_
- Copy of current Rhode Island Retail Sales Permit and Rhode Island Certificate of Exemption, if applicable.

#### ARTIST'S TO BE JURIED MUST ALSO INCLUDE:

- JURY FEE (new applicants, re-jury year artists, GAM & new medium applicants): **\$35.00**    Check # \_\_\_\_\_  
**JURY FEE IS NON- REFUNDABLE**
- CD or flash drives with 3 images of work and 1 of your booth set-up (new applicants, new medium & re-jury year returning artists).
- EMAIL ADDRESS – notification will be made by email of your juried status. Accepted artists will be emailed their materials.
- If you would like written confirmation of the receipt of your application, please include a stamped, self-addressed postcard.
- If you do not use email, include a self-addressed, stamped, 6" x 9" envelope with adequate US postage for 3 ounces for a May mailing** that will include your booth number, Festival map, Wickford area map and local information.

#### MAIL TO:

**Festival Director – Wickford Art Association**  
**36 Beach Street • North Kingstown, RI 02852-5745**

Questions or need additional information? Phone us at: 401.294.6840.

Visit our website: [www.wickfordart.org](http://www.wickfordart.org) then click on the "Art Festival" tab • Email: [wickfordartfestival@gmail.com](mailto:wickfordartfestival@gmail.com)





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## JULY 11th & 12th, 2020

# APPLICATION FORM

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36 Beach Street Wickford, Rhode Island 02852

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- INSTRUCTIONS**
- 1) READ FESTIVAL INSTRUCTIONS COMPLETELY
  - 2) PLEASE PRINT APPLICATION COMPLETELY AND LEGIBLY
  - 3) SIGN & DATE AT BOTTOM
  - 4) MAIL WITH APPROPRIATE FEES – **MUST BE RECEIVED BY APRIL 1, 2020 TO:**  
Wickford Art Association • Attention: Ainslie Daly - 58th Wickford Art Festival Coordinator  
36 Beach Street • North Kingstown, RI 02852 • [www.wickfordart.org](http://www.wickfordart.org)

**CHECK ONE:**  New Artist – If new, how did you hear about us? \_\_\_\_\_  
 Returning Artist – Provide Jury Year: \_\_\_\_\_

**CHECK ONE:**  Male  Female

### NAME AND CONTACT INFORMATION

First	Middle Initial	Last
Business Name (or dba)		Phone
Mailing Address		Mobile Phone
City	State	Zip
Email address* (please write legibly)		Website (please write legibly)

\* If accepted, your show materials will be emailed. If you do not have email, refer to Instructions - pg 3: Checklist  
 \* In July, the WAA posts an Exhibitor Booth & Contact Page on the Festival page of our website - [www.wickfordart.org](http://www.wickfordart.org). If accepted, would you like your website (or email address) that you provided included on our website?  YES  NO

### RETAIL SALES PERMITS

Although original and limited edition artwork (certain restrictions apply) is exempt from RI sales tax, the state of RI requires that every artist has a Temporary or Annual Retail Sales Permit. WAA is required to keep a copy on file of your temporary or annual permit and if applicable, RI Certificate of Exemption for Artistic Works. If artist has annual Rhode Island Retail Sales Permit and Certificate of Exemption, please submit copies with this application. Temporary permits may be purchased at Festival. Refer to Instructions or our website for more information.

### DOB

\_\_\_\_\_ Date of Birth (required by Town of North Kingstown)

### IF APPLICABLE - PLEASE PROVIDE YOUR CURRENT

RI ANNUAL RETAIL SALES PERMIT # \_\_\_\_\_

RI CERTIFICATE OF EXEMPTION FOR ARTISTIC WORKS # \_\_\_\_\_

### MEDIUM

Is this the medium you have presented to jury?  YES  NO  
 If no, include CD (or slides) and the jury fee. (see festival Instructions document)

### FEES

#### Jury Fee

**\$35** Applicants that are new, did not exhibit last year or for rejury year, include a separate check (non-refundable). CHECK # \_\_\_\_\_

#### BOOTH FEE – POST-DATED CHECKS NOT ACCEPTED

NON-MEMBER - Wickford Art Association: **\$310.00**  DOUBLE BOOTH FEE (NON-MEMBER - WAA): **\$620.00** CHECK # \_\_\_\_\_

CURRENT MEMBER - Wickford Art Association: **\$260.00**  DOUBLE BOOTH FEE (CURRENT MEMBER - WAA): **\$520.00** CHECK # \_\_\_\_\_

### BOOTH PREFERENCE

# \_\_\_\_\_ Street location \_\_\_\_\_

The Wickford Art Association strives to accommodate your needs; however booth assignments are not guaranteed.

I have read the 58th Wickford Art Festival APPLICATION and INSTRUCTION documents in its entirety. I understand that the Wickford Art Festival is a **fine art festival** (no functional art). I will allow photos taken by the festival personnel of myself, my booth and my work to be used in WAA and Festival promotions. I understand that the Wickford Art Association shall not be liable for any claim or loss or damage of any kind to my exhibit or myself and I agree to release and hold them harmless for such liability. I understand that failure to follow any of the listed conditions and requirements for participation in the Festival will be grounds for dismissal (without refund) from the Festival.

\_\_\_\_\_  
Signature of Artist

\_\_\_\_\_  
Date

### For Office use only:

Date Postmarked: \_\_\_\_\_ Date Received: \_\_\_\_\_ Jury year: \_\_\_\_\_ Previous Year Booth Assignment: # \_\_\_\_\_

Notes: