

# 54th WICKFORD ART FESTIVAL

*the #1 ranked fine arts festival in New England*

## JULY 9th & 10th, 2016

Saturday 10 am – 6 pm and Sunday 10 am – 5 pm

FESTIVAL APPLICATION & INSTRUCTIONS  
APPLICATION DEADLINE: POSTMARKED BY APRIL 1, 2016



Wickford Art Association  
36 Beach Street Wickford, Rhode Island 02852

The Wickford Art Association (WAA) – Producer of the Wickford Art Festival since 1962 – is a 501c3 non-profit group of more than 400 artists and individuals who are passionate about fine art.

This annual event supports the WAA's annual scholarship fund which benefits talented public high school seniors furthering their studies in art as well as WAA programs and exhibits.

The Festival receives enthusiastic support from area businesses, arts organizations, civic groups, individuals and the Town of North Kingstown.

*“The Wickford Art Festival is held in historic Wickford Village, in North Kingstown, R.I. The village is noted for its fine shops, historic homes and waterfront beauty.”* – Sunshine Artist



### TYPES OF WORK ACCEPTED:

Fine art including: painting, drawing, mixed media, hand-pulled prints, photography and three dimensional, non-functional sculpture. Numbered and signed reproductions allowed in two browse bins or boxes only. Photographers must produce archival quality images with archival ink and archival paper and the majority of work must be signed and numbered. **Applicants please note: All work must be the original work of the exhibiting artist.**

**FUNCTIONAL ART IS NOT ACCEPTABLE.**

### NOT ACCEPTED:

**NO** agents allowed. **NO** crafts. **NO** functional art such as notepaper, cards, art supplies, ceramics, jewelry, leather work, crafts, or functional pottery is allowed. Please be respectful of your fellow exhibitors who abide by these guidelines. In an effort to maintain the high quality of fine artwork at the festival, we will be actively checking booths both days. You will be asked to remove any artwork, prints, excess browse bins, etc, that does not meet the show specifications.

## CONDITIONS OF ACCEPTANCE

### 1. The Wickford Art Festival is a juried fine art show.

Your work will be juried on originality, workmanship and professional presentation. Jurors also consider total show composition (i.e. number of exhibitors per category.) All work displayed in show should be of the consistent, high caliber as indicated in your initially submitted images for jury.

### 2a. New applicants: (IF YOU DID NOT EXHIBIT LAST YEAR, YOU ARE A NEW APPLICANT.)

Submit 4 digital images (or color slides), 3 representing your artwork and 1 of your booth set-up. No printed photographs will be accepted. All images will be evaluated for professional presentation, including the booth. Slides and booth fee will be returned if you are not accepted. Jury fee or CD's are not returned.

#### CD preparation checklist:

- Submit JPEG/JPG image files, sized 1920 pixels wide/high (longest side) at minimum of 72 dpi.
- Name each digital image file with artist's name and work's title.
- Label the CD with artist name and medium.
- Include a separate printed list with artist's name, image name, description, medium and dimensions of each art work on CD.

#### Slide preparation checklist:

- Label each slide with artist's name, medium, and dimensions. Mark lower left, front of slide with a black dot.
- NO tapes or metal slides.
- Include a separate self-addressed and stamped envelope for safe slide return.

**2b. Returning artists:** Artists who exhibited last year (2015) are considered "returning artists". If you are a returning artist (and not due for Rejury, see #2c), you are responsible to forward your application with a check for the booth fee only.

**2c. Returning artists who have exhibited for three consecutive years** must be re-juried. Please review 2016 Returning Artists Rejury list online at [www.wickfordart.org](http://www.wickfordart.org) With your application, include a CD (or color slides) of 3 images representing your artwork and 1 of your booth (see CD / Slide preparation). Artists to be re-juried are responsible for a booth fee (\$240 or \$200) and a re-jurying fee (\$35).

**2d. If you did not exhibit in 2015, you are a new applicant.**

## BOOTH REQUIREMENTS

1. Exhibitors will provide their own booth setups and should be prepared for inclement weather. Tents should be white.
2. Displays must be sturdy, professional and tasteful.
  - a. Tables must be covered on all four sides to the ground.
  - b. Boxes and other materials must be stored out of sight.
  - c. **\*\*Booths shall not exceed standard booth height or 10' x 10' ground dimensions. (Any booth found to exceed these dimensions will be subject to relocation at the discretion of the WAF staff.)**
  - d. **\*\*Single tents over 120' square feet: artist must contact North Kingstown Planning Dept for special permit (fee) and notify WAA Festival Director.**
  - e. **\*\*Booths must meet fire safety codes. Exhibitors will be prepared to show documentation (from manufacturer) thereof to Fire Officials upon request.**
3. **\*Only mediums which have been approved through the festival jury process may be displayed. If an artist has multiple mediums or changes their medium, artist must be juried in for each medium.**
4. **\*No commercial prints, multiple prints, multiple cast (or "buy-sell") objects. NO FUNCTIONAL ART.**
5. **\*All reproductions must be signed and numbered and only placed within TWO browse bins or boxes.**
6. **\*Photographs must be produced with archival ink on archival paper, signed and numbered.**
7. **\*All 2-dimensional, hanging works must be framed or gallery wrapped.**
8. Non-compliance with requirements 1-7 will be grounds for dismissal from the current show and subject to censure in future Festival participation.
9. All booths will be attended by the artist. No agents permitted. Festival staff personnel will be available to booth-sit for exhibitors for brief times, as needed.
10. Artists exhibiting at the festival are responsible to carry their own insurance for their artwork, personal belongings and booth. The WAA is not liable for damages, losses or theft during the festival.
11. A Rhode Island Retail Sales (Tax) Permit is required: see page 3.
12. Exhibitors will maintain a clean booth and orderly surrounding area during the show and leave the area clean at the end of the show.

\*indicates recent clarifications and revisions in WAF show rules

\*\*indicates conditions set by Fire Dept for issuing of 2016 WAF license

## SET-UP INFORMATION: Register first, then set up

1. Registration is Friday, 3 to 7 p.m. at the WAA gallery and Saturday, 8 to 9:30 a.m. at the information booth (see Program). Artists not registered by 9:30 a.m. on Saturday, may have their space forfeited and assigned to another artist.
2. Booth shells and racks may be set up on Friday after 5 p.m. and Saturday after 7 a.m.
3. Booths will be set up by 10 a.m. Saturday and remain staffed through 6 p.m. on Saturday, and 10 a.m. to 5 p.m. on Sunday. Artists who break down their booths without due cause (i.e. illness or emergency) and notice to Festival staff prior to the show ending time will not be invited to return in subsequent years.
4. Loading and unloading should be conducted with as little disturbance to local traffic and residents as possible. Double parking is prohibited in all areas. Material should be loaded onto a dolly to move it from vehicle to exhibit space. Once the artist's vehicle has been unloaded, the vehicle must be moved to a designated artist parking area (refer to Festival Program Map). There is no on-street parking for the duration of the Festival.

## GENERAL INFORMATION

- The Wickford Art Festival is an outdoor art festival. The show goes on — rain or shine!
- Overnight security is not available: Artists are encouraged to form cooperative watch groups with neighboring artists.
- Electricity to booths is not available. Propane tanks and other flammable materials are prohibited.
- The Wickford Art Festival is an alcohol and drug free event.
- Portable restrooms only are available to artists and the public. See Program map for locations.
- The weather may be hot and humid: we advise leaving your companion animals at home.

### – FEES

**Jury fee:** \$35 for new applicants, artists not exhibiting in previous year and returning artists due to be re-juried.

**Booth fee:** One booth is a 10'x10' space

- Non-members of WAA: Booth fee \$240, Jury fee \$35
- WAA General Artist members (GAM): Booth fee \$200, Jury fee \$35
- WAA Juried Artist Members (JAM): Booth fee \$200, no jury fee.
- WAA JAM and/or GAM artists may split one 10'x10' booth for \$110 per artist, for first year exhibition only. GAM must be jury accepted.

### – REFUNDS/CANCELLATIONS

Requests for refunds will be honored up to the April 1st deadline for returning artists and within 2 weeks of notification to WAA and no later than May 1st for new artists. If you must cancel, contact the Wickford Art Association (401-294-6840) and/or email the Festival Coordinator at [wickfordartfestival@gmail.com](mailto:wickfordartfestival@gmail.com) as soon as possible.

### – TAX PERMIT

Although original and limited edition artwork is now exempt from sales tax (certain restrictions apply), the state of Rhode Island requires that every artist has a Temporary or Annual Retail Sales Permit.

- Temporary Retail Sales Permits may be purchased onsite at Festival Registration: bring a separate check for \$10 payable to Rhode Island Division of Taxation.
- Annual Permits may be purchased online at [http://www.dor.ri.gov/taxforms/sales\\_excise/sales\\_use.php](http://www.dor.ri.gov/taxforms/sales_excise/sales_use.php) prior to the festival. Rhode Island Certificate of Exemption applications are available here too.
- Wickford Art Association is required to keep a copy of your permit on file. If an artist has an annual permit and a Certificate of Exemption, please submit a current copy with this application or bring a copy to festival registration.
- The Town of North Kingstown requires artist's Date of Birth and Social Security # or EIN (requested on festival application).

For artists with a Temporary Sales Permit that has collected taxes, it is mandatory that a separate check payable to the Rhode Island Division of Taxation for tax collections be turned in to the Festival Director by 6:00 PM, Sunday July 10, 2016 at the close of the Festival. See our website for more info on tax permits: [www.wickfordart.org](http://www.wickfordart.org)

## ✓ CHECKLIST — INCLUDE THE FOLLOWING WITH YOUR APPLICATION APPLICATIONS MUST BE POSTMARKED BY APRIL 1, 2016.

- CD (or slides) with 3 images of work and 1 of your booth (new applicants, new medium & Rejury year returning artists).
- Check for jury fee (new, re-jury year, GAM & new medium applicants): **\$35.00** your check # \_\_\_\_\_
- Check for booth fee (non Wickford Art Association member): **\$240.00** your check # \_\_\_\_\_
- Check for booth fee (current Wickford Art Association Artist Member only): **\$200.00** your check # \_\_\_\_\_
- Copy of current Rhode Island Retail Sales Permit and Rhode Island Certificate of Exemption, if applicable.
- If you would like written confirmation of the receipt of your application, please include a stamped, self-addressed postcard.
- Your email. Notification will be made by email of status after jury. Accepted artists will be emailed their materials.
- If you do not use email, include a self-addressed, stamped, 6" x 9" envelope with adequate US postage for 3 ounces for a May mailing that will include your booth number, Festival map, Wickford area map and local information.

### MAIL TO:

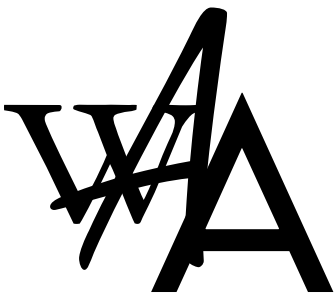
**Alexandrea Johnson • Festival Coordinator**

**Wickford Art Association • 36 Beach Street • North Kingstown, RI 02852-5745**

Questions or need additional information? Phone us at: 401.294.6840.

Visit our website: [www.WickfordArt.org](http://www.WickfordArt.org) then click on the "Art Festival" tab • Email: [wickfordartfestival@gmail.com](mailto:wickfordartfestival@gmail.com)





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36 Beach Street Wickford, Rhode Island 02852

PRODUCER OF THE  
WICKFORD ART FESTIVAL  
SINCE 1962

## 2016 WICKFORD ART FESTIVAL APPLICATIONS MUST BE POSTMARKED BY APRIL 1, 2016

### Wickford Art Festival Reviews:

- Sunshine Artist – *“Ranked best fine art show in New England.”*
- Providence Journal – *“Finest collection of artists found anywhere on the east coast.”*
- State of Rhode Island – *“Ranked #7 statewide for tourist attendance.”*
- Harris Poll – *“Placed in their “top 100 shows in the country!”*
- USA Today – *“A must-see show in a charming village.”*

For more information on lodging, restaurants, traveling to and from the Festival, contact:  
North Kingstown Chamber of Commerce • 401-295-5566 • [www.northkingstown.com](http://www.northkingstown.com) **-OR-**  
South County Tourism Council • 401-789-4422 • [www.southcountyri.com](http://www.southcountyri.com)

**Wickford Village**, located in the seaside town of North Kingstown, RI, is 30 minutes south of Providence, 20 minutes from Newport and less than 1 hour from CT and MA. The area is serviced by TF Green Airport and Amtrak-PVD.

**GPS coordinates:** 41.565843, -71.444471 for WAA and 41.571312, -71.452456 for the Festival.

**From Providence and north:** Route 95 South to Exit 9 (Route 4 South). Follow for 5 miles to Route 102 South exit, follow to Wickford Village.

**From Connecticut and south:** Route 95 North to RI; exit 5 (Route 102 South, Exeter; this route breaks across RT 3, then continues). Follow 9 miles to Wickford Village.